



## Danielle Pietrowicz

*Consultant*

### ABOUT DANIELLE

Danielle is a committed professional with a decade of business experience. Drawing on her expertise as a field claims supervisor and quality assurance consultant in the highly regulated insurance industry, she possesses strong analytical, team leadership and customer service skills. Likewise, Danielle's education and certification accomplishments, combined with her consulting experience, provide a solid foundation for her knowledge of bookkeeping principles, QuickBooks Online and Excel techniques. Additionally, she has served as a president and vice president volunteer at two nonprofit organizations.

A self-starter with excellent follow-through, Danielle is proficient in general accounting and bookkeeping activities, including account coding, accounts receivable and payable, journal entry preparation, bank and account reconciliations, general ledger maintenance, payroll and financial reporting. She has an excellent research, analysis and problem-solving skillset. Danielle is comfortable ensuring business transactions adhere to contract and regulatory provisions, managing and training staff to improve efficiencies, analyzing and presenting technical data, and negotiating customer solutions.

Clients appreciate Danielle's resourcefulness and excellent communication skills as she assists them with the accounting functions related to their customers, vendors, employees and relevant stakeholders. She works well independently or as a team member while helping clients achieve their organizational goals.

### INDUSTRY EXPERIENCE

Construction, Insurance, Marketing, Nonprofit

### EDUCATION

- The University of California, Los Angeles, Bachelor of Arts, Environmental Studies
- Columbus State Community College, Bookkeeping Certificate

### CERTIFICATIONS

- Intuit QuickBooks Certified User
- Microsoft Office Specialist: Excel