



Michelle Lindsey, NP

Consultant

ABOUT MICHELLE

With more than 30 years of experience in accounting and general bookkeeping, Michelle has tackled nearly every standard monthly process from payroll, A/P, A/R, depreciation, fixed assets, and prepaid expenses to inventory control, deferred revenue, and investments. She has familiarity with commission and royalty reporting as well as with standard human resources roles related to benefits and personnel files. Michelle is accomplished in entries leading up to and including the preparation of monthly and yearly financial statements, as well as audit schedules, and she fully grasps small business accounting.

Having worked in large property management firms for both commercial and residential properties, Michelle understands the accounting and tax issues relevant to that industry. She is also skilled in multiple aspects of HUD reporting, including financial statements and property damage reimbursement claims. Her experience with nonprofits has also given her familiarity with the IRS Form 990 as well. Michelle is proficient in Microsoft Office applications, QuickBooks, Pro Series Tax and Document Management Systems, and ADP, as well as Net Forum, ACCPAC and AS400 software packages.

Clients value Michelle's skills. She is a focused problem-solver who is goal-oriented, conscientious, and diligent with duties. Michelle also navigates stressful situations while remaining calm and positive. By being unflappable, she helps those involved to overcome challenges with confidence.

INDUSTRY EXPERIENCE

Nonprofit, Property Management, Real Estate

EDUCATION

- Franklin University, Bachelor of Science, Accounting and Business Administration

CERTIFICATIONS

- NP – Notary Public – Ohio