



## Stacy Wolfe

*Consultant*

### ABOUT STACY

Stacy is a multi-talented professional with 15+ years of bookkeeping, accounting, and office administration experience. Her comprehensive knowledge comes from providing services to multiple for-profit companies, nonprofit and religious organizations, and governmental entities, as well as holding volunteer positions requiring her to utilize her financial skills.

A self-directed team player, Stacy draws upon her previous roles as a fiscal assistant, office manager, and treasurer to solve challenging problems for her clients. She is adept at accounts receivable, accounts payable, account reconciliations, billing, purchasing, and financial statement preparation. Stacy also has experience with budgeting, cash management, fund accounting, fundraising, and payroll.

Combining her financial and technical backgrounds, she is well-versed in several financial software packages, including QuickBooks and Church Windows Management Software. Stacy is also comfortable performing accounting system conversions involving QuickBooks. She can capably manage confidential databases of information and produce custom reports for authorized end-users.

Stacy enjoys communicating with executive leadership to provide timely accounting-related guidance and results of financial operations, as well as supporting customers, vendors, and other team members. Clients value Stacy's ability to quickly learn about their business operations as she works to create and implement solutions that bring value to their organization.

### INDUSTRY EXPERIENCE

Government, Healthcare, Manufacturing, Nonprofit, Religious Organizations

### EDUCATION

- Ohio University, Bachelor of Arts, History
- Columbus State Community College, Certificate of Accounting Concentration